



Disabled Sailing Association of Alberta Annual General Meeting Minutes

Date: 2017 April 22, 1:00 PM MST

Location: Glenmore Sailing Club

Next Meeting: TBD

Status: Draft

Number of attendees: 21

Volunteer scrutineers: Brian Gentles, Sara Cooper, Ryan Yeadon

CALL TO ORDER:

The Commodore of the Board of Directors Mark Lambert called the meeting to order at 1:11 P.M.

PROOF OF NOTICE:

Mark Lambert advised that the Notice of the Annual General Meeting had been mailed to members in compliance with the time requirements specified in the Bylaws of the Organization. The Notice of Calling the AGM was read by Mark Lambert.

ESTABLISHMENT OF QUORUM:

The Business Manager of the DSAA, Ash Khurana advised that as specified in the Bylaws of the Organization, the meeting has met quorum with the combination of members present and signed proxy letters of active members.

MINUTES OF LAST ANNUAL GENERAL MEETING:

The minutes of the 2016 Annual General Meetings were distributed prior to the AGM.

The minutes were approved on a motion by Ryan Shannon and seconded by Gary Faulkner. All were in favour and the motion carried.

REPORTS OF OFFICERS/COMMITTEES:

Mark Lambert read the Board of Director's Report. See attached Director's Report.

Questions from the members on the Board of Director's Report were answered.

The Board of Director's Annual Report for 2016 was approved on a motion by Sara Cooper and seconded by Brian Gentles. All were in favour and the motion carried.



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ACCEPTANCE OF THE FINANCIAL STATEMENTS:

The Treasurer of the Board of Directors, Cameron Browning, reviewed the financials.

Questions from the members on the Financial Statements were answered.

Brian Gentles motioned that the Notice to Reader Financial Statements for the year ending December 31, 2016 be approved. Greg Rocque seconded the motion. All were in favour and the motion was approved.

APPOINTMENT OF THE AUDITOR:

A motion was made by Cameron Browning and seconded by Brian Gentles that the position of accountant and remuneration be left up to the Board of Directors for 2017. All were in favour and the motion was approved.

ELECTION OF THE BOARD OF DIRECTORS:

It was advised that according to the provisions of the Bylaws the number of board members is to be no less than 7 and no more than 10. The current Board of Directors will now step down.

The current members of the board that will stand for re-election include: Mark Lambert, Cameron Browning, Ryan Shannon, Karsten Dahlberg, Robb Lawrence, and Gary Faulkner

The current members of the board that will not stand for re-election include: Gordon Mitchell and Gabrielle Heine

The Chairman opened the floor to nominations for the board: Chee Lam Tam let her name stand for election.

Sara Cooper motioned that these 7 nominations are accepted as the new Board of Director's for a 1-year term (until the next AGM). Robb Lawrence seconded the motion. All were in favour and the motion was approved.

GENERAL Q&A:

Questions from the members on the general business of the DSAA were answered.

Offer from Barb Whitworth (companion sailor): she wants to volunteer to improve transfers on the docks (safety, efficiency). She would help train dock staff for safe transfers, safe lifting on the docks. Barb emailed Mark Lambert already and Mark will be engaging her once we start training.



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The Board is working with CYC to see if DSAA members could utilize their facilities prior to the docks being put in. This will only be done if there is interest from the membership.

The Board is looking into potential options for transportation to CYC.

A notice will be sent out to members once the Docks are in place and the sailing season has begun. Ash Khurana will put this notice out.

There are plans to participate in the two training events being hosted by the ASA at CYC. This would be open to members if they are interested.

There are no plans currently to hold CanSAIL classes.

In regards to the potential name change of the DSAA the Board is still working on this and will hold a Special General Meeting if required.

ADJOURNMENT:

The meeting was adjourned at 2:17 P.M. on a motion by Gary Faulkner and seconded by Robb Lawrence. All were in favour and the motion was approved.



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BOARD OF DIRECTOR'S REPORT

2016 was a challenging year for the Disabled Sailing Association of Alberta, but before we get into our opportunities for 2017 I want to highlight the successes we had in 2016:

- 277 Sailors for a total of 714 hours sailed
- 40 volunteers for a total of 1206 volunteer hours (~30hr/ volunteer)
- 3 Gold fleet sailors at Mobility Cup and 2 top 10 finishes
- 1 Silver fleet sailor at Mobility Cup with a top 4 finish
- We held a successful Casino in January 2017 (thanks to Dale Keith for taking the initiative on this)

We also had our fair share of challenges in 2016. After issues with filing the 2014 and 2015 financials, we lost our charitable status and in addition, with the continuing shortened sailing season we are seeing, our balance sheet was not strong at the beginning of the 2016 sailing season, resulting in the Board needing to alter the programs we offered and the cancellation of Wednesday Night Racing. However, the Board of Directors was able to work with our stakeholders and reconciled our finances, resulting in a much stronger balance sheet for 2017 and greater stability for the club going forward. We also expect to hear back from the government and believe our charitable status will be re-instated shortly.

2017 will be a rebuilding year for the DSAA, setting us up for a sustainable future. With a strong balance sheet going into 2017 and the anticipated re-instatement of our charitable status the Board has started looking towards the future and have undertaken the following initiatives:

- Working more closely with the Alberta Sailing community to expand our membership and the programs we can offer. We are currently in discussion with CYC and there is a possibility that the DSAA could utilize their accessible facilities in Chestemere to run some spring programming, before the reservoir is open. Please let Ash, our business manager, know if you are interested in sailing the weekends of May and June, as this will only be pursued if there is interest from the members. We are also looking at participating in the three spring training camps being put on by the ASA in May and participating in the Alberta Sailing Series.
- The return of Wednesday Night Racing and a racing program, if there is interest



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- The development and implementation of a number of sustainable processes and procedures including:
 - Financial procedures, to avoid further balance sheet issues
 - Staff and volunteer training and on-boarding manuals
 - Governance documents including harassment policies, volunteer screening, hiring procedures, updated bylaws etc.
 - Equipment maintenance best practices
 - The addition of new community partners
- You should all have seen the surveys sent out on a potential name change as we are thinking or rebranding the DSAA to better reflect the clientele we serve, with a new name and a new website

Our goal will be to set up a sustainable frame work so that 2018 can be a growth year for the DSAA.

However, the Board can still use your help! With the goal of sustainability, we are looking at increasing the role our membership play in the club and plan on forming a few sub committees to advise the board; particularly in the areas of Fundraising, Fleet & Equipment and Stake Holder Relations.

We need to ensure that we are serving our membership and the community and look forward to restoring and growing all our programs going forward.

We are always looking for members to become involved with the association further, to join the Board Members or a subcommittee and I would encourage you all to think about becoming a Director. It is an exciting time for the DSAA, as we look towards our sustainable future, and as I was once told in Sea Cadets; many hands make light work.